

Jayoti Vidyapeeth Women's University Jaipur

Meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC)

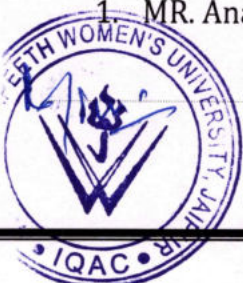
**MINUTES OF THE 15TH MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)
HELD ON 21 October 2023, AT 13:00 HOURS IN CONFERENCE ROOM ACADEMIC
BLOCK - III OF THE UNIVERSITY.**

The following members were present:

1. JV'n Dr. Prabha Thoudam	Chairperson IQAC
2. JV'n Dr. Shobha Lal	Member IQAC
3. JV'n Dr. Shikha Sharma	Member IQAC
4. JV'n Dr. Dharmendra Ahuja	Member IQAC
5. JV'n Dr. Manju Sharma	Member IQAC
6. JV'n Dr. M.P. Sharma	Member IQAC
7. JV'n Dr. Beena Diwan	Member IQAC
8. JV'n Dr. Sanjay Chhabra	Member IQAC
9. JV'n Mr. Vedant Garg	Member IQAC
10. JV'n Dr. Hema Bafila	Member IQAC
11. JV'n Ankit Bhargva	Member IQAC
12. JV'n Krishna Shamra	Member IQAC
13. JV'n Dr. L. K. Sharma	Member IQAC
14. JV'n Avantika Singh Tomar	Member IQAC
15. JV'n Arpita Bohra	Member IQAC
16. Mr. Ramdev Jat	Member IQAC
17. Mr. Ramchandra	Member IQAC
18. Ms. Neetu Jangid	Member IQAC
19. Dr. Shivangi Saxena	Member IQAC
20. Mr. Amit	Member IQAC
21. JV'n Mr. Teekam Chand Kumawat	Member IQAC
22. JV'n Dr. Mini Amit Arrawatia	Director IQAC (Member Secretary)

The following Members could not attend the meeting:

1. MR. Anand Sethi	Member IQAC
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Agenda 1. To confirm the minutes of the previous meeting of IQAC.

Meeting minutes placed before the IQAC . All members considered and confirmed the meeting minutes.

Agenda 2. To report on the action taken in the minutes of the last meeting of IQAC held on 24 July 2023

Members IQAC read the action taken report and confirm the same unanimously

Agenda 3. To propose "Research, Innovation, and Extension workshop/Seminar or Faculty Development Programme for Academic Session 2023-24 in collaboration with reputed Research Organizations.

To foster research culture, innovation, and community outreach among faculty and students and to promote collaborative research initiatives with reputed research institutions. Members of IQAC discussed to organize series of research & innovation-based activities through the year .

The following topics were discussed during the meeting :

Programme Type: Workshop, Seminar, or Faculty Development Programme (FDP).

Theme Focus: Research Methodologies, Innovation Strategies, Industry-Academia Linkages, and Extension Activities.

Objectives:

- Strengthened institutional capacity for research and innovation.
- Improved faculty competencies in research skills and pedagogical innovations.
- Enhanced collaboration between academia and research organizations.
- A framework for extension and outreach programmes.

All members emphasized the purpose, scope, and necessary steps to implement the proposed workshops or FDPs efficiently which is to be submitted by all Departments .

Agenda 4. To Discuss about Framework adopted in NEP 2020 Implementation for the Academic Session 2024-25

To review and discuss the strategies and framework aligned with the **National Education Policy (NEP) 2020** for the academic session 2024-25. Members IQAC discussed about effective planning and smooth transition towards multidisciplinary, holistic education and skill development as per NEP guidelines.

The chairperson provided an update on the university's alignment with **NEP 2020** goals, focusing on reforms in curriculum, pedagogy, and governance.

Discussion was carried out on following Points:

- a. Integration of multidisciplinary courses and flexible subject combinations.
- b. Some departments suggested offering **skill-based electives** and open electives from other disciplines to foster holistic education.



- c. Departments shared progress on implementing the Academic Bank of Credits (ABC), allowing students to accumulate and transfer credits. Full Implementation of Choice-Based Credit Systems (CBCS) across programmes.
- d. Promotion of interdisciplinary research and faculty involvement in innovation hubs.
- e. Encouraging faculty to design innovative teaching methodologies to align with NEP objectives.
- f. Focus on mental well-being, mentoring programmes, and career counselling services, Yoga and Meditation.
- g. Involvement of more industry and external experts in skill-based learning initiatives.
- h. It was discussed that the university will emphasize more community engagement and outreach activities through field projects and social internships.

Agenda 5. To Review the infrastructural and Library requirements in Various departments

The members of IQAC discussed various departmental /faculty requirements for maintenance /upgradation of their infrastructural resources and learning resources as follows:

1. Infrastructure Requirements placed before IQAC

- **Classrooms and Laboratories:**
 - Department of management & commerce reported a need for additional GD Room
 - Department of management & commerce highlighted the need for smart classrooms with multimedia projectors and internet access.
- **Furniture and Facilities:**
 - Several departments requested replacement of outdated furniture and installation of air-conditioning systems in specific areas.
 - Few Departments requested high-speed internet connectivity and additional computer terminals in labs and staff rooms.

2. Library Requirements placed before IQAC:

- Multiple departments emphasized the need for updated textbooks, reference books, and access to recent journals, especially in specialized fields.
- The library team reported a need for more study spaces and better lighting for students.
- Installation of additional computers and bar code scanners in the library was suggested by few members

It was decided to prepare a consolidated report of all infrastructural and library requirements for submission to the administration. A phased implementation plan will be developed based on budget allocations and urgency of needs.

Agenda 6. To Submit the Report of e-content Development by all faculty members

IQAC members across departments/Faculty provided brief updates on their progress in developing e-learning materials. Several departments reported completion of video lectures, study materials for core courses. Some faculty shared challenges in content creation, including time constraints, lack of technical knowledge, technical support, and need for multimedia tools.

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Members IQAC requested additional training on use of advanced tools for e-content creation (e.g., video editing software, graphic design tools).

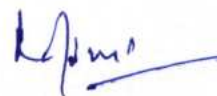
Member Secretary IQAC, reported that e-Contents was developed in multiple formats such as PDFs, PowerPoint presentations, , video lectures etc. Suggestions were made to organize workshops on instructional design to enhance the quality and engagement of digital learning materials. It was also discussed that a content review committee should be formed to ensure the quality and relevance of e-content. A suggestion was made to collect feedback from students to continuously improve digital resources.

All departments were instructed to compile and submit their detailed **e-content development reports** to the competent authority in the end of every month. A periodic review of e-content development progress will be conducted every semester to ensure continuous improvement.

Agenda 7. Any other matter with the permission of the chair

No other matter was discussed

The meeting was concluded with vote of thanks



**Dr. Mini Amit Arrawatia
(Member Secretary)**

Date: 21 October 2023

